

## Did you know Mitrefinch TMS has a new Report Wizard?

### Welcome to the May Edition of our Mitrefinch 'Did you know...?' Series!

This month we focus on another improved feature available in the latest release of Mitrefinch TMS Version 6 - The Report Wizard.

The new Report Wizard has been designed to be much more user friendly in comparison with the old TMS Report Generator that you may still be using

#### THE NEW REPORT WIZARD ENABLES YOU TO:

- \* Quickly generate your own Reports with ease by following **step by step instructions**\*
- \* Create additional report types including **Absence Period Report** and **Time Allocation System Categories** \*
- \* Preview Reports with a **PDF link option** \*
- \* Reduce the size of on screen menus with **Right Click Capability** \*
- \* **Embed** your Reports in Letters \*

To learn more Download our Complete Guide to the new Report Wizard by clicking [here!](#)

Download Report Wizard Guide

Register Interest in Version 6

Book a Training Day

Did you know that you can clock in/out and on/off tasks via your PC?

Contact us for more info



If you are using an older version of Mitrefinch TMS, request an upgrade today by contacting us on 1300 884 831 or email [sales@mitrefinch.com.au](mailto:sales@mitrefinch.com.au)



Mitrefinch Australia: Mitrefinch Pty Ltd, Unit 47, 11-21 Underwood Road, Homebush NSW 2140

Head Office: 1300 884 831 | Support: 1300 884 817 | [sales@mitrefinch.com.au](mailto:sales@mitrefinch.com.au)

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